

Post Oak Savannah GCD

2024-25 Budget Notes

Both the review of the 2024 Budget and discussions of the Draft 2025 Budget are contained in the same spreadsheet document. 2024 Revenue is on track as projected previously so it is not listed.

2025 Revenue

The revenue portion of the budget is broken down into anticipated revenue for the year consisting of Production fees, Transport fees, Oil & Gas fees, Summit Sponsorships, and Interest. All production and transport fees are assessed on permitted amounts, with permitted amounts broken down into 1000 gallon increments to project revenue. O & G income includes an estimate of application and production fees to be collected during 2025. This is an estimate due to these permits not presently issued but anticipated during 2025. Other revenues which are possible, but not projected are reimbursable expenses by permittees for well assistance, applicants which require reimbursable additional work by the District's consultants, application fees on non-exempt wells, or requests for copies of files or documents at our office. Summit Sponsorships are funds received from qualified sponsors of the District's annual Milam and Burleson Counties Groundwater Summit. Interest income is estimated based on estimated 2024 interest earned.

In adopting fees the Board considers the amount of money in the District's accounts, the amount of funds that are encumbered, or committed, through awards of grants or projects previously approved, but not yet completed or paid out (such as monitoring program work, groundwater conservation program grants, the Groundwater Well Assistance Program, or the Aquifer Conservancy Program), the amount of funding required to support the District's mission, and the amount of funding required by the Board's policies to be kept in reserve, which is outlined in the Board's Policies as 35% of the District's most recently adopted budget but not including encumbered amounts. The overall projected balance sheet at the end of 2025 can be found at the top right of the spreadsheet.

Please note that this updated projected balance sheet reflects an amendment to the value for the Reserve Target which has been adjusted from 35% to 25%. If this Budget is adopted at the November Board meeting an amendment to the Board Policies for this item will be necessary to accomplish the balance of revenue and expenses. The reasoning behind amending from 35% to 25% is that a balance in excess of \$2 million was deemed unnecessary and freed up funds to use in the areas the Board most desired such as Grant Programs and Aquifer Conservancy Programs. This amendment would accomplish this limit on Reserves.

Projected increases in expenses for 2024 are highlighted as noted at the bottom of the spreadsheet and accompanied by notes to the right on each line item. Recommended increases in expenses for 2025 as compared to 2024 are also highlighted and accompanied by notes to the right on each line item.

Any amounts which are totals used in another part of the spreadsheet are the same color in both places.

2024-25 Expenses

Budgeted expenses are broken down into the categories listed on the 2024-25 Budget spreadsheet, and the following is a list of items which are included in each of the budget categories.

Advertisements: includes any expense or materials necessary to advertising for notices, such as public hearings, requests for qualifications, employment, etc., as well as other informative efforts not included under other budget items.

Education and Public Relations: includes any materials, equipment or expense for our several education programs, including efforts in social media, publications, schools, local service groups, public presentations, workshops for local water utilities in the District, Milam and Burleson Counties Groundwater Summit, and Rainwater Harvesting and Earthkind classes.

Miscellaneous Tools and Equipment: Previously titled as includes any tools and equipment used in either field or office work for water quality or water level measurements and evaluations, and not included in Monitoring expense.

Hydrologist: includes any work performed by hydrologists on behalf of the District not included in work performed as part of the joint planning process of GMA 12 and GMA 8.

GMA 12 Hydrologist: includes any work performed by hydrologists on behalf of the District as part of the joint planning process of GMA 12.

GMA 8 Hydrologist: includes any work performed by hydrologists on behalf of the District as part of the joint planning process of GMA 8.

Five Year Review: This is a new line item for expenses performed by our hydrologist for this effort according to our Rules. Some of the work for the review will begin during 2024.

Automobile: includes fuel and insurance expenses, as well as purchase, and maintenance for District vehicles.

Dues and Subscriptions: includes any dues or memberships to professional organizations such as the Texas Alliance of Groundwater Districts, Texas Water Conservation Association, Texas Ground Water Association, etc., as well as any fees for conferences attended by District staff or directors.

Insurance: includes all insurance paid by the District such as property, health, errors and omissions, bonding, workers comp. liability, etc.

Miscellaneous: includes miscellaneous expenses not found in any other category.

Postage and Delivery: includes expenses for postage and delivery for mailing normal items and newsletters, and delivery of packages or items.

Professional fees: includes fees paid by the District for legal, website, auditor, lobbyist, database work, bank, and Security Services, or other miscellaneous professional fees.

IT and Security Services: This item includes expenses for security services as well as information/technology services.

Repairs: includes maintenance, repair and improvements to property and building, including pest control, lawn care, office cleaning.

Telephone: includes office phone lines, reimbursement to employees for cell phone expense, and internet service.

Travel and Entertainment: includes all meals, lodging, etc. for District staff and Directors, including director and staff travel expense to meetings, and any food expense for meetings at the District's offices.

Utilities: includes expenses for water, electricity, and security and trash services

Office Supplies: includes normal office supplies, office equipment, copier lease, etc.

Payroll: includes actual payroll and any additional contributions to allowances and retirement accounts as well as Social Security, Medicare, and Texas Workforce.

Monitoring Program: includes all expenses associated with work in the identification, completion, and equipping of wells for water level monitoring, and the work of monitoring water levels of those wells, including science evaluations and equipment used for that purpose. This item also includes construction and maintenance of the District Water Level Viewer Tool, Driller's Guidance Tool, and cooperative efforts with Texas Water Resources Institute for water quality testing of water wells.

Well Assistance Program: also known as Groundwater Well Assistance Program (GWAP), includes funds associated and expended with this program.

Rainwater Harvesting Program: includes funds associated with this program, including reimbursement for rainwater harvesting equipment to qualified citizens of the District.

Advanced Aquifer Improvements: includes funds associated with development and implementation of programs for improved science and improvements to groundwater availability models or the District Operational Model, as well as associated work. Also may include science to support enhancement or recharge of aquifers, which may include efforts towards brush control.

Conservation Programs: includes the District's grants to local water utilities in the District used for conservation of groundwater or, plugging of abandoned water wells, and reimbursement to fire departments in the District for materials used to conserve groundwater.

Environmental Collaborative Work with Counties: includes support of Milam and Burleson Counties efforts to evaluate, monitor, and ensure proper construction of septic systems and waste disposal to prevent contamination of the aquifers in Milam and Burleson Counties. Part of this funding will also be used to educate county employees of the counties to recognize abandoned water wells and wells with improper surface construction

which may lead to aquifer contamination, as well as verification of ownership and spacing of wells as required by the District. This also may include efforts in enforcement.

Aquifer Conservancy Program: includes funding of commitments to the District's Aquifer Conservancy Program.

Future Special Projects: includes any funding designated for future projects which may or may not be implemented during the budget year but are contemplated for the future.

Staff Development: includes any efforts of staff to obtain continuing education, professional licenses, etc. in order to better carry out assigned duties on behalf of the District.

New Property and Building Expenses: includes all expenses associated with the planning and construction of the new Education Center and District offices located on Holdiness Lane, Milano, TX.

Texas A&M AgriLife Agreement: includes all items in the agreement with Texas A&M AgriLife, which may include efforts of Texas Water Resources Institute, as well as any materials, equipment or expense for our several education programs in cooperation with Texas A&M AgriLife, including Rainwater Harvesting and associated classes, as well as Irrigation workshops, etc.