

**POST OAK SAVANNAH GROUNDWATER CONSERVATION DISTRICT
Board of Directors Meeting
POSGCD District Offices
310 East Avenue C
Milano, TX 76556
May 14, 2024 – 5:30 p.m.**

MINUTES

POSGCD Board Members Present

Ward Roddam
Jay Wilder
Lee Pelzel
Becky Goetsch
Kit Worley
John Redington
Jeffrey Zgabay
Buster Evers
Robert Jekel

Board Members Absent

Ed Savage

POSGCD Staff Present

Gary Westbrook
Courtney Gentry
Michael Redman
Kelli Timmerman
Jaclyn Wise
Gregory Perry
Jeff Fisher
Craig Andrews - online

POSGCD Consultants Present

Barabara Boulware-Wells	The Knight Law Firm
Steve Young	Intera

Public Attendance

N/A

Public Attendance via online

Stefan Schuster	EPCOR
Amy Ochello	
Andy Wier	SAWDF

Board Meeting

1. Pledge of Allegiance

Director John Redington led the pledges to the flags of the United States and Texas.

2. Invocation

General Manager Gary Westbrook gave the invocation.

3. Call to Order and establish quorum

Board President Ward Roddam called the Board Meeting to order at 5:32 p.m. and confirmed a quorum was present.

4. Public Comment

No public comments were made.

5. Consent Agenda – *All of the following items on the Consent Agenda are considered to be self-explanatory by the Board and will be enacted with one motion. There will be no separate discussion of these items unless a Board Member requests.*

a) Minutes of April 23, 2024 Board Meeting

b) Update on Aquifer Conservancy Program (ACP) enrollments

c) Water Well Monitoring Update: Number of wells and frequency of measurements, and wells plugged

d) Water Well Drilling activities: applications filed, registrations issued, and inspections performed

e) Groundwater Well Assistance Program (GWAP) Update: investigations and corrective actions taken

f) Report on property inspections received under Interlocal Agreement with Milam and Burleson Counties

g) Bills received, current financial status, Investment Officer Report

h) Review of Recent Education Efforts and Activities

i) Receive report from General Manager on recent District activities and take appropriate actions.

1. Permit applications filed with the District and Hearing Dates; Emergency Permits Granted

2. Recent and future District presentations and activities

a. Brazos G Regional Water Planning Group meeting of May 15, 2024

b. Groundwater Management Area 8 Meeting of May 15, 2024

c. Groundwater Management Area 12 Meeting of May 23, 2024

d. American Groundwater Trust Conference of June 11-12, 2024

e. Texas Alliance of Groundwater Districts Groundwater Summit of August 20-22, 2024

f. Milam and Burleson Counties Groundwater Summit of July 18, 2024

After brief discussion, Director Jay Wilder moved to approve the Consent Agenda as presented. Director Becky Goetsch seconded the motion. The motion passed unanimously of all present.

6. Regular Agenda

a) Discussion and possible action on new tool to review monitoring information

Director Jeffrey Zgabay stated that he had concerns regarding the monitoring tool being new and never used or tested out by any other districts. GM Westbrook said that Chuck Dunning with Wellntell would be willing to attend the next meeting in person to answer any questions. A DFC Committee Meeting could be set up for the same day as the next Board Meeting to discuss the new tool in depth. All agreed this would be preferable.

Director Redington moved to table this agenda item until the June Board Meeting. He was seconded by Director Kit Worley. The motion passed unanimously of all present.

b) 2024 Groundwater Conservation Grants

The Board reviewed the recommendation from the Grant Committee to fund the following applications:

<u>Applicant</u>	<u>Amount</u>	<u>Summary of Use</u>
City of Caldwell #1	\$270,000	Replace obsolete Meters with AMI system
Southwest Milam WSC	\$ 92,723	Replace Obsolete Water Lines
City of Caldwell #2	\$405,000	Lower pumps- maintain operability in wells
Milano WSC #1	\$123,885	Replace Obsolete Water Lines
Milano WSC #2	\$ 67,140	Replace Obsolete Water Lines
Tunis WSC	\$269,550	Replace Obsolete Water Lines and valves
City of Rockdale	\$315,100	Replace Meters, Repairs Treatment Plant
<u>City of Snook</u>	<u>\$171,270</u>	Replace Obsolete Water Lines and valves
Total	\$1,714,668	

GM Westbrook noted approval of this recommendation would require an amendment to the District budget by \$414,668. Director Jay Wilder moved to approve the 2024 Groundwater Conservation Grants as recommended by the Grant Committee. He was seconded by Director Evers. The motion passed unanimously of all present with Directors Zgabay and Worley abstaining from discussion and voting.

c) District 2024 Budget

Director Goetsch moved to amend the District 2024 Budget for Groundwater Conservation Grants by \$414,668, consistent with the award of the grants in the

previous agenda item, and was seconded by Director Redington. The motion passed unanimously of all present.

d) Caldwell Rotary Club 2024 Burleson County Law Enforcement Banquet Sponsorship

GM Westbrook noted there are times POSGCD Staff requires assistance of law enforcement of both Milam and Burleson Counties, and that according to the solicitation from Caldwell Rotary Club, 100% of funds from this sponsorship go to Burleson County law enforcement organizations. POSGCD participated last year at the sponsorship level of \$750. Director Wilder moved to participate in sponsoring the event at \$750 again this year. He was seconded by Director Robert Jekel. The motion passed unanimously of all present.

Director Goetsch noted she would like the seats to be given to Law Enforcement agents if District Board Members or Staff were not able to attend.

e) Purchase, sale and trade of District vehicles

Gregory Perry gave an update regarding the status of the District vehicles. He reported that a new 2024 F-150 was purchased from Bud Cross Ford which replaced the 2017 Chevy Z71 1500.

At the direction of the Board from the previous Board Meeting, the District submitted an invitation to bid to the dealerships within the District for an SUV that will meet the specifications detailed to the Board previously. The submission period will conclude at 3:00 p.m. on June 10th, 2024.

The 2017 Ford and 2017 Chevrolet trucks will be put out front of the District office and the District will solicit sealed bids from the public for those two vehicles. No further action was taken.

f) Board Policies concerning sponsorships at District events

GM Westbrook stated that there was concern over participation of sponsorships for the POSGCD Groundwater Summit. Previously, the District allowed anyone to participate as a sponsor. He asked the Board for guidance on how they would like to proceed in changing this policy. Director Buster Evers moved to give GM Westbrook discretion to keep sponsorships limited to District consultants, vendors, and local water utilities in the District. He was seconded by Director Worley. The motion passed unanimously of all present.

g) Improvements to District building, property, and parking space at 310 E. Ave C, Milano, Texas

GM Westbrook reviewed the earlier discussion regarding paving the parking spaces around the offices and dealing with TxDOT regulations and rules, including the need to advertise for bids for the work. Director Worley moved to proceed with advertising for bids for improvements to the parking spaces at the District office. He was seconded by Director Wilder. The motion passed

unanimously of all present. The Board also instructed GM Westbrook to request to be put on the agenda for the next City of Milano Council Meeting to discuss opportunities to purchase and/or improve Second Street used by the District.

h) Discussion of current and future District staffing

Director Redington moved to give all District Staff, excluding GM Westbrook, a 12% cost of living increase effective immediately and to allocate an additional \$20,000 to be awarded in salary adjustments at GM Westbrook's discretion to implement additional responsibilities to staff. He was seconded by Director Evers. The motion passed unanimously of all present.

i) Texas Water Conservation Association Interim Legislative Committee Meetings of March 20, 2024

GM Westbrook gave an update on this meeting and the process to follow. He answered questions from the Board.

j) Annual Summer Water Quality Sampling offered to public of June 20 to July 3, 2024

Jaclyn Wise stated this project is being managed by District Water Resource Manager Gregory Perry and that she is working with him in promoting and advertising the project.

k) Recent paper published in Texas Water Journal- "*Case Study of Groundwater Management Issues at the Forefront of Large Scale Production from a Confined Aquifer: The Vista Ridge Project*"

This paper was written over the last year and published in early March. Dr. Steve Young was an author on this paper and asked for feedback or questions from the Board. Dr. Young answered questions and discussed with the Board. Director Evers moved to have this paper available at the upcoming 2024 POSGCD Groundwater Summit and was seconded by Director Lee Pelzel. The motion passed unanimously of all present.

7. EXECUTIVE SESSION: Pursuant to Section 551.074, Texas Government Code, the Board of Directors only will consider receiving legal advice on the following matters:

a. District Staffing and Salaries

President Roddam recessed the Board into Executive Session Pursuant to Section 551.071, Texas Government Code at 6:31 p.m.

8. RECONVENE FROM EXECUTIVE SESSION: Pursuant to Section 551.074, Texas Government Code, the Board of Directors only will consider receiving legal advice on the following matters:

a. District Staffing and Salaries

The Board reconvened into Regular Session at 7:07 p.m. President Roddam noted no action was taken on this agenda item.

9. Dates, locations, and times of future meetings

The next Board Meeting is scheduled to be held on June 11th, 2024 at 5:30 p.m.

10. Adjourn Board Meeting

The Board Meeting was adjourned at 6:43 p.m.

THE ABOVE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE POST OAK SAVANNAH GROUNDWATER CONSERVATION DISTRICT HELD ON MAY 14, 2024 WERE APPROVED AND ADOPTED BY THAT BOARD ON _____, 2024

Ward Roddam, President

Attest:

Gary Westbrook, General Manager

Date _____