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POST OAK SAVANNAH GROUNDWATER CONSERVATION DISTRICT

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Board Meeting  
January 9, 2024 – 5:30 PM  
Post Oak Savannah GCD Offices  
310 E. Avenue C  
Milano, TX 76556

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AGENDA PREVIEW

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Hello Directors,

Here is an Agenda Preview for the upcoming meeting. The “Consent Agenda” includes items not normally needing discussion. All items to be considered under the Consent Agenda have been reviewed by staff and appropriate consultants, as well as one of the District’s committees where appropriate.

As usual, my comments are in ***bold italics*** where necessary. I will leave no comment in cases where the information in the Board packet is self-explanatory or where the comment is not needed. For those items, a full report will be given at the meeting. Any necessary supporting documents can be found on the website under the meeting date: <https://posgcd.org/agendas-minutes/posgcd-agendas-minutes/>. Some information may not be available until after a respective committee meeting or will be presented at the meeting. Please call with any questions.

Respectfully,

Gary Westbrook

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**Notice is hereby given that the Board of Directors of the Post Oak Savannah Groundwater Conservation District will hold public hearings and a regular meeting on January 9, 2024, at 5:30 PM.**

**In compliance with the Open Meetings Act, the District Offices are open; however, members of the public who wish to attend virtually and listen, observe, or actively participate during the public comment portion may join this meeting from their computer, tablet or smartphone at:**

<https://meet.goto.com/POSGCD/board-meeting>

United States: +1 (224) 501-3412

Access Code: 453-007-493

**To actively participate with virtual public comment in the meeting, please email the General Manager with your name and the topic or agenda item you wish to address at [gwestbrook@posgcd.org](mailto:gwestbrook@posgcd.org) by 3:00 pm, January 9, 2024. Please remember Public Comment is limited to 3 minutes per person.**

1. Pledge of Allegiance
2. Invocation
3. Oath of Office for Appointed Directors
4. Call to Order and establish quorum
5. Election of Board Officers
6. Public Comment
7. **Consent Agenda**

*All of the following items on the Consent Agenda are considered to be self-explanatory by the Board and will be enacted with one motion. There will be no separate discussion of these items unless a Board Member requests.*

- a) Minutes of December 12, 2023, Board Meeting and Public Hearings
- b) Final amendments to 2023 Budget  
*Please see the spreadsheet for this item in the Board Packet for these amendments. These will be final since we have now received all expenses from 2023. Under Board Policies, Section 12.C, the General Manager is to report these amendments to the Board.*
- c) Amend 2024 Budget  
*Please see the spreadsheet for this item in the Board Packet for these amendments. These amendments concern only line items with encumbered amounts that were committed to expense from the previous year but were not expended prior to the end of the year. As an example, if we awarded grant funds that have not been expended by the end of the year, those funds are rolled forward into the following year. Under Board Policies, Section 12.C, the General Manager is to report these amendments to the Board.*
- d) Draft 2023 Annual Report  
*This report is in draft form so that you have an opportunity to review it and provide comments.*
- e) Execute Contract with Riceland Consulting for Legislative services for 2024.  
*This would extend our agreement with Robby Cook through the end of 2024.*
- f) Execute Contract with Ede and Company for auditing services for 2023.  
*Ede and company have provided our auditing services for the past 2 years.*
- g) Permit issued to Yegua Water Systems under Rule 5.5 for replacement well for municipal use for 100 gallons per minute and does not increase the total amount of permit.  
*Yegua was issued this permit under Rule 5.5 to satisfy the requirements of TCEQ. Yegua acquired all necessary waivers to satisfy spacing. I am reporting this to the Board as required by our Rules.*
- h) Issue debit card for District expenses for Jaclyn Wise.
- i) Update on Aquifer Conservancy Program (ACP) enrollments.
- j) Water Well Monitoring Update: Number of wells and frequency of measurements.
- k) Groundwater Well Assistance Program (GWAP) Update: investigations and corrective actions taken.
- l) Bills received, current financial status, Investment Officer Report.
- m) Review of recent education efforts and activities.
- n) Receive reports from the General Manager on recent District activities and take appropriate actions.
  - 1. Permit applications filed with the District and hearing dates; emergency permits granted  
*No applications requiring a hearing have been filed with the District. No Emergency Permits have been issued by the District.*
  - 2. Well drilling activities: registrations, applications, completions, plugging, inspection  
*New Registrations 8, Applications 2, Completions 8, Plugging 0, Inspections 2.*
  - 3. Recent and future District presentations and activities
    - a. Groundwater Conservation Grant Packets mailed out January 3, 2024.
    - b. Brazos G Regional Water Planning Group Groundwater Committee meeting of January 17, 2024.  
*I will attend and chair this committee meeting.*
    - c. Texas Groundwater Association Conference of January 23-26, 2024.  
*We have six (6) staff members who will attend this conference for continuing education.*
    - d. Texas Alliance of Groundwater Districts Meeting of January 30-31, 2024.  
*We have four (4) staff members who will attend this meeting.*

## 8. Regular Agenda

- a) Report from David Smith, Texas 4-H Water Ambassadors  
*David will provide this report at our meeting, but we have placed some information in you Board Packets for your review.*
- b) Consider sponsorship for 2024 of Texas 4-H Water Ambassadors  
*Currently we support this effort at the "Signature Level" of \$5000 per year. This amount is available in our adopted 2024 Budget.*
- c) Appointment of Financial Officers

***Our Board Policies require at least one Director and is required to be appointed as a financial officer. The previous officer was Mr. Wilson. You have the opportunity to appoint an officer at this time. Currently the General Manager is also one of the financial officers of the District. We also have two other staff members which have successfully taken the required training.***

d) Board training

***Barbara will provide Board training on several issues which govern the actions of Directors of our District, such as the Local Government Code and Chapter 36, Texas Water Code.***

9. Dates, locations, and times of future meetings

***Our next regular Board meeting is scheduled for February 13, 2024.***

10. Adjourn Board Meeting

Signed this 5<sup>th</sup> day of January, 2024

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Courtney Gentry, Administrative Assistant

The Post Oak Savannah Groundwater Conservation District is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the District office at 512-455-9900 at least 24 hours in advance if accommodation is needed.

<sup>1</sup> During the meeting, the Board reserves the right to go into executive session for any of the following purposes: real estate, advice of counsel/litigation, or personnel matters under V.T.C.A., Government Code Sections 551.072, 551.071, and 551.074, respectively, or for any item on the above agenda for which an executive session is permitted by law.

<sup>1</sup> Public comments will be limited to three (3) minutes from each individual desiring to speak. The public comment period will be limited to one hour. Board members are prohibited by law from discussing matters presented under this item, except for placement on a future agenda.