

NOTICE

SOLICITING SEALED RESPONSES TO REQUEST FOR QUALIFICATIONS

Post Oak Savannah Groundwater Conservation District ("POSGCD") is soliciting sealed Responses to its Request for Qualifications; hereinafter referred to as RFQ, to be received by the General Manager's Office located at 310 East Avenue C, Milano, Texas 76556 or via mail to P.O. Box 99, Milano, Texas 76556. POSGCD's normal business days are Monday through Friday between the hours of 8:00 a.m. to 4:00 p.m. and shall be closed on recognized holidays.

Responses to the RFQ will be received until **3:00 p.m. Central Time**, on **Friday, September 30, 2022**; shortly thereafter all submitted Responses to the RFQ'S will be gathered and taken to POSGCD's Public Meeting Room, to be publicly opened and read aloud as having been timely received Any Response to the RFQ received after the closing time will not be accepted and will be returned to the submitter unopened. It is the responsibility of the submitter to see that any Response to the RFQ submitted shall have sufficient time to be received by the General Manager's Office prior to the opening date and time. The receiving time in the General Manager's Office will be the governing time for acceptability. All Responses to the RFQ'S must bear original signatures and figures thus no Response will be accepted by telephone, facsimile or email.

RFQ #2022

ARCHITECTURAL/ENGINEERING SERVICES FOR NEW POST OAK SAVANNAH GCD DISTRICT OFFICES, EDUCATION AND MEETING CENTER

Respondents receiving a "NOTICE TO RESPONDENTS" and/or "REQUEST FOR QUALIFICATIONS" notice in the mail or reading same in the newspaper are advised that the solicitation documents can be downloaded from the POSGCD web page address <https://posgcd.org/request-for-qualifications/>, or may obtain copies of same by contacting the office of: Gary Westbrook, General Manager, 310 East Avenue C, Milano, Texas 76556 by calling 512-455-9900 or by e-mailing your request to the following e-mail address: gwestbrook@posgcd.org.

If you have any questions or require additional information regarding this RFQ, please contact Gary Westbrook, District General Manager, at: 512-455-9900.

Six complete sets of the Response must be submitted in an envelope sealed with tape and prominently marked on the lower left-hand corner of the envelope with corresponding RFQ number and title.

Please read the requirements thoroughly and be sure that the Response offered complies with all requirements/specifications noted. Any variation from the solicitation requirements/specifications must be clearly indicated by letter, on a point-by-point basis, attached to and made a part of your Response. If no exceptions are noted, and you are the successful respondent, it will be required that the service(s) be provided as specified.