

**POST OAK SAVANNAH GROUNDWATER CONSERVATION DISTRICT**  
**Board of Directors Meeting & Public Hearing**  
**POSGCD District Offices**  
**310 East Avenue C**  
**Milano, TX 76556**  
**October 2, 2018 – 5:30 p.m.**

**MINUTES**

**Directors Present**

Becky Goetsch  
Durwood Tucker  
Steven Wise  
Lee Alford  
Sidney Youngblood  
Bob Wilson  
Bob Ware  
Tommy Tietjen

**Directors Absent**

Chris Whittaker  
Jay Wilder

**Staff Present**

Gary Westbrook  
Bobby Bazan  
Elaine Gerren  
Ralph Sifuentes  
Doug Box  
Jacklyn Robertson, Volunteer Intern

**Others Present**

Barbara Boulware-Wells  
Pat Riley  
Judith McGeary  
Nathan Ausley  
Shan Rutherford  
Blair Parker  
Clover Cochran  
Mike Robbins

**Entity**

The Knight Law Firm, LLP  
Blue Water System  
Land Owner  
Land Owner  
Terrill & Waldrop  
SWAS  
Citizen  
R.W. Hardin

**BOARD MEETING**

**1. Pledge of Allegiance**

President Youngblood asked Director Becky Goetsch to lead the meeting in the pledges to the flags of the United States and Texas at 5:33 pm, and she did so.

## **2. Invocation**

President Sidney Youngblood asked Director Steven Wise to lead the invocation and he did so.

## **3. Call to Order and establish quorum**

The meeting was called to order and a quorum established at 5:35 p.m. by Board President, Sidney Youngblood.

## **4. Minutes of September 11, 2018**

After brief discussion, including two corrections of typos, a motion was made by Director Tommy Tietjen to approve the minutes of the September 11, 2018 board meeting as presented. The motion to approve the board meeting minutes was 2<sup>nd</sup> by Director Robert Ware. The motion carried unanimously.

## **5. Consider improvements to property**

President Youngblood opened this item and reported the Advisory Committee had met earlier in the day and reviewed the proposal of Clover Cochren to make the necessary improvements in conjunction with Educational and Rainwater Harvesting classes. He also noted this work was already included in the 2018 Budget, and asked GM Gary Westbrook to present a slideshow prepared by Clover Cochran of the upcoming improvements to the property. Ms. Cochran answered questions on the timetable and choice of plants.

## **6. Review of 2018 Budget**

GM Gary Westbrook presented an overview of the 2018 Budget and advised the Board of the status through August 30, 2018. He noted the Advisory Committee would return recommended amendments to the Board at the November meeting.

## **7. Discuss 2019 Budget Items**

GM Gary Westbrook presented the Draft 2019 Budget for review and advised the Board that the Advisory Committee would finalize and return the 2019 Draft Budget to the Board for a public hearing and consideration at the November board meeting. He noted that staff would place notices in the paper for the Fee and Budget Hearings to be held at the November Board meeting.

## **8. Amend District Fee Schedule**

GM Gary Westbrook presented recommended amendments for the Fee Schedule. He noted the fee is \$.01/1000 gallons permitted, with the minimum fee to be \$ 10.00 per year, but the current language does not accurately reflect that. Other corrections requested would be \$ 5.00 per CD and \$ 10.00 per zip drive for information requested if provided by the District. After discussion by the Board a motion was made by Steven Wise to approve the amendments as recommended effective immediately. The motion was 2<sup>nd</sup> by Director Durwood Tucker. Comment was made by Director Steven Wise that personal zip drives should not be used on District Computers due to the threat of transfer of viruses. The motion carried unanimously.

## **9. Review and discussion of the Draft Post Oak Savannah Aquifer Conservancy Program (PACP) PACP Ambassador Program**

GM Gary Westbrook noted that the PACP had been discussed at multiple meetings and public comment had been received and reviewed, and many ideas had been added to the program. He then discussed the PACP Guidance Document which had been sent to the Board and posted on the District website. He noted this document had been discussed by the Advisory Committee and was now recommended to the Board to be set for 60 day public comment. After discussion by the Board a

motion was made by Steven Wise to approve posting the draft for 60 day period to receive public comment. The motion was 2<sup>nd</sup> by Director Tommy Tietjen. President Youngblood then called for a vote on the motion. The motion passed unanimously.

#### **10. Community Support by the District Through funding for Fire Departments for Water Conservation**

GM Gary Westbrook presented the Press Release that was placed in the Milam County Papers for the pro-packs that were purchased by the Milam County Fire Department through a grant from The Post Oak Savannah GCD. Discussion was held by the Board with comment that this program aids the Fire Departments while conserving groundwater. A press release will be placed in the Burleson County paper soon. No action was taken.

#### **11. Community Outreach Committee of October 23, 2018**

GM Gary Westbrook advised the Board that no request for special discussion topics had been received to date. He stated that we will continue to put this information out to the public and he will include some radio ads to help get the word out.

#### **12. Board Dashboard, Committee Updates on task for 2018, and Projected Task for 2019**

##### **A. Advisory Committee- Sidney Youngblood**

President Sidney Youngblood gave an update on the Advisory Committee including discussing and overseeing the following items during 2018:

1. All aspects of development of the Post Oak Savannah GCD Aquifer Conservancy Program (PACP) including, but not limited to:
  - A. Advertising and development of logo for PACP
  - B. Development of surveys for public input
  - C. Hosting Townhall meetings
  - D. Meetings with local elected officials
  - E. Receiving and incorporating input from the public
  - F. Development of PACP Guidance Document
  - G. Development of PACP Ambassador Program
2. Direction to staff concerning topics and presenters for the Milam and Burleson Counties Groundwater Summit
3. Provide oversight to staff concerning installation of sound system in meeting room.
4. Provide oversight to staff and general counsel concerning participation in hearings on application for injection well
5. Provide oversight to staff and general counsel concerning violations of District Rules
6. Develop, consider, and recommend additional work on District grounds and landscaping to Board
7. Oversight of website improvements

Current status of work to be performed by the Advisory Committee for the remainder of 2018 and beginning of 2019:

1. Complete process of development of PACP and PACP Ambassador Program
2. Oversee development of guidance document for implementation of PACP
3. Develop recommendations for amendments to 2018 Budget
4. Develop and host hearings on 2019 Budget

5. Evaluate general manager according to Board policies
6. Establish goals for staff

**B. Rules Committee- Robert Ware**

There have been two Rules Committee Meetings to date in 2018.

1. April 3, 2018 – The committee reviewed recommended amendments for clean-up submitted by the District’s general counsel. At this meeting the committee also received input and recommendations from Curtis Chubb and Mike Connor on possible additions and amendments to the Rules.

2. July 10, 2018 – The committee received a presentation from Curtis Chubb representing the Central Texas Aquifers Coalition (CTAC), and reviewed recommendations from CTAC. These recommendations were then discussed by the committee and staff.

Current status of work to be performed by the Rules Committee:

The Rules Committee will receive input from the DFC Committee on recommendations for the Rules Committee concerning the District’s Rules after the DFC Committee evaluates the affects of the updated Central Carrizo-Wilcox/Queen City-Sparta Groundwater Availability Model. At that time the Rules Committee will consider all work and submissions to date.

**C. DFC Committee- Steven Wise**

Director Wise stated that the updates for this committee were on the district dashboard on the District Website.

**D. Legislative Committee- Durwood Tucker**

The Legislative Committee has yet to meet during 2018 as draft legislation for the next session has not been made available for discussion.

Current status of work to be performed by the Legislative Committee:

The Legislative Committee will begin meeting upon meetings and discussions of possible topics and or drafts of possible legislation commencing and becoming available at/from the Texas Water Conservation Association (TWCA) Interim Groundwater Committee.

**E. Education Committee- Bob Wilson**

The Education Committee held Meetings on February 16, 2018, July 9, 2018, and October 5, 2018. The following existing education items were discussed with direction and approval provided to staff:

1. Annual Milam-Burleson Counties Groundwater Summit
2. Water Wise
3. Rainwater Harvesting and other joint efforts with Texas A&M Agri-Life
4. Presence in junior high classrooms in the District
5. Current and continuing development of educational videos
6. email, Facebook, and Twitter education efforts
7. Newsletters
8. New agreement for management of District website

The following additional education items were discussed and approved for moving forward:

1. Identify demographics of audience to be reached
2. Development of District Scholarships to be offered to graduating seniors

3. Expand efforts on videos
4. Expand efforts of contact with the youth and citizens of the District through presence at County Fairs, reading nights at schools and libraries, etc.
5. Increase efficiency of use of resources
6. Increase efforts to include organizations in public education and relations efforts
7. Develop water conservation app for smart phones, etc.
8. Establish fence/highway signs for participation in District activities and programs

**F. Community Outreach- Sidney Youngblood**

The Community Outreach Committee had its inaugural meeting April 24, 2018 and discussed the following topics with citizens:

1. Sections 4, 7, 14, and 16 of the District's Rules
2. Management of groundwater, including the MAG, with respect to achieving, but not exceeding, DFCs in the District.
3. Possible impacts to the Carrizo near Caldwell, and use of District resources to assist affected landowners.
4. Ways citizens are encouraged to participate in programs and management of resources by the District.

**G. Grant Committee- Lee Alford**

The Grant Committee held a meeting on April 2, 2018 and accomplished the following tasks:

1. The committee reviewed and scored all applications received timely for the District's
2. Groundwater Conservation Grants for local water utilities. The committee then recommended four applications totaling \$1,254,150 to receive grants from the Board.
2. The committee reviewed and discussed the scoring mechanism used to evaluate applications.
3. The committee reviewed recommendations from staff concerning items which are used by fire departments in the District and which conserve water used in extinguishing fires. The committee formed recommendations for consideration by the Board which were adopted.

Current status of work to be performed by the Grant Committee:

The Grant Committee will meet once more in 2018 to consider amendments to the scoring mechanism to be used for evaluating applications received during 2019.

**H. Building Committee- Robert Ware**

The Building Committee has yet to meet during 2018 as no current issues requiring this to committee to meet have arisen.

Current status of work to be performed by the Building Committee:

The Building Committee will convene and meet as necessary.

**13. Education Update**

An update was given by Doug Box and a handout was provided showing the current accomplishments of the Education department and the upcoming programs being worked on including the application for the Texas Environmental Excellence Awards.

**14. Well Monitoring Network and Water Level Well Monitoring Work**

Bobby Bazan Water Resource Manager provided an update on recent monitoring activities and noted the current count for District monitor wells stands at 195.

**A. Work with Deanville WSC on water level monitoring**

GM Gary Westbrook will send a letter to the Deanville WSC Board concerning efforts to assist with inspection for one of their wells.

**B. Update on availability of public interface for monitoring information**

Bobby Bazan Water Resource Manager gave an update on the monitoring public interface.

**15. Joint planning process and Desired Future Conditions (DFCs), groundwater resources in the District, and future process for evaluating District DFCs for Groundwater Management Area 12 (GMA 12) and Groundwater Management Area 8 (GMA 8)**

GM Gary Westbrook advised the Board that the next GMA 12 meeting will be on October 9<sup>th</sup> at the District Offices and that the new GAM Results will be ready for review. He stated that the GMA 8 Meeting will be scheduled in late October or early November.

**16. Receive report from District Manager on recent District activities and take appropriate actions.**

**A. Permit applications filed with the District and Hearing Dates; Emergency Permits Granted**

GM Gary Westbrook reported no applications were filed which require a hearing and no emergency permits had been granted.

**B. Well Drilling activities: registrations, applications, completions, plugging, inspections**

GM Gary Westbrook reported 7 registrations, 6 new applications, 7 completions, 0 plugging, 0 wells inspected since the last meeting.

**C. Recent and future District presentations and activities**

**1. Texas Water Conservation Association Interim Groundwater Committee**

GM Gary Westbrook discussed the 11 sub-committees in this committee and the committees he had signed up to work on. He also noted there were 115 members and 19 staff members signed up for the committee.

**2. Texas Water Conservation Association meetings October 17-19, 2018**

GM Gary Westbrook stated that he will attend this meeting.

**3. District Rainwater Harvesting Classes of October 9, 2018**

GM Gary Westbrook reported that the next rainwater harvesting class will be on October 9, 2018 at the District Offices.

**4. Local Water Utility Workshop of October 25, 2018**

GM Gary Westbrook reported that the next Local Water Utility Workshop will be on October 25, 2018 and that Steve Young with Intera will be giving a presentation on groundwater resources in the District with the other topic to be covered being metering of production.

**5. Milam County Farm Bureau Annual Meeting of September 17, 201**

GM Gary Westbrook stated that he, Director Durwood Tucker and President Sidney Youngblood had attended this meeting

**6. Burleson County Farm Bureau Annual Meeting of October 9, 2018**

GM Gary Westbrook stated that the District had been invited to attend and that Staff will be present to discuss the POSGCD Aquifer Conservancy Program.

**17. Bills received, current financial status, Investment Officer Report.**

After discussion by the board, a motion was made by Director Tommy Tietjen to approve payment of bills and accept the financial report. The motion was 2<sup>nd</sup> by Director Lee Alford . The motion passed unanimously.

**18. Public Comment**

President Youngblood invited public comment.  
No Public Comment was heard.

**19. Dates, locations, and times of future meetings.**

The next scheduled meeting will be on November 6, 2018 at the District Office @ 5:30 pm.

**21. Adjourn Board Meeting**

President Youngblood adjourned the meeting at 7:10 p.m.

**THE ABOVE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE POST OAK SAVANNAH GROUNDWATER CONSERVATION DISTRICT HELD ON OCTOBER 2, 2018 WERE APPROVED AND ADOPTED BY THAT BOARD ON NOVEMBER 6, 2018.**

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Sidney Youngblood, President

**Attest:**

\_\_\_\_\_  
Tommy Tietjen, Secretary/Treasurer

Date \_\_\_\_\_