

HOWARD SANDER

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WEBSITE MAINTENANCE & SERVICE PROPOSAL FOR POST OAK SAVANNAH GROUNDWATER CONSERVATION DISTRICT

Jun 22, 2018

Scope

To provide comprehensive monthly maintenance and support service for the posgcd.org website and to ensure proper website function including; WordPress core updates, theme updates, and WordPress plugins ensuring on-going functionality and security for the website.

To help fulfill the website maintenance service, Howard Sander will work closely with POSGCD staff to provide an initial audit of the website's server resources, WordPress Core, and third-party plugins being utilized by the website. Ensuring all software is up to date is vital in keeping the website secure.

Additional services covered under this agreement include:

- One hour of priority technical phone support per month.
- Immediate scheduling (most requests are handled within 24hrs)
- Maintain WordPress core files at most current version (includes testing for compatibility.)
- Maintain all plugins at their current release version (includes testing for compatibility with all updates.)
- 24/7 Uptime monitoring.
- 24/7 Security monitoring.
- Twice Monthly “whole site” back-up (stored offline.)
- Weekly malware testing, includes reacting to any suspicious activity in order to proactively protect the posgcd.org website from potential website hacking. In the unlikely even of hacking with this service, Howard Sander will restore the website to the latest clean backup of the website after consulting with authorized POSGCD staff.

Proposal

A 6 Month maintenance agreement fee to be paid to Howard Sander *at a reduced rate* of \$125.00 per month. With an option to renew for an additional support for 6 additional Months.

The maintenance fee represents an equivalent of 3-4 hours of work for POSGCD per month, with the work hours spread throughout the month. A monthly report covering all aspects of related work tasks and time spent will be provide to POSGCD via email from Howard Sander.

The One hour of included monthly priority technical support does not roll over to the next month.

Additional website work requested by POSGCD that is not included under this maintenance agreement will be offered at a discounted rate of \$60.00 per hour.

Terms:

- An invoice for a total of \$750.00 (6 Months @ \$125.00) will be emailed upon acceptance of this agreement. Payment in full is required before start of this agreement.
- Any recommended (paid for) items, such as premium WordPress themes, or WordPress Plugin licenses, are not included under this agreement and would be the responsibility POSGCD.
- POSGCD may cancel maintenance services at any time during this agreement, and a refund minus actual hours worked on website at normal \$75 per hour billing rate would be refunded.

Approved by:

Date:

POSGCD Authorized Personnel Signature

Howard Sander (iwebcrafter@gmail.com)

About Howard Sander

Howard Sander provides custom website development to both small and large businesses alike.

Mr. Sander is well established in web development community. He is a full stack website developer and has clients throughout the United States, as well as in and around Austin, TX. He is known for exceptional levels of website development knowledge and experience. His solutions have a proven track record in creating sustained success for his clients website projects.

Formerly President of Softrak Data Systems, Inc., Mr. Sander provided software application development for both Windows PC and OSX Operating Systems.

Mr. Sander worked as Manager of Information Services at the Jackson County (Missouri) Prosecutor's office from 1994 to 1997 and was in charge of mission-critical software systems that supported over 200 computer seats.

Mr. Sander taught basic computer classes to faculty at Longview Community College in Lee's Summit, MO. and renews himself as a professional, adept at presenting difficult content, ideas, issues in a lucid, compelling way, willing to share what he's learned with colleagues.

Specializing in website design, and software development.

Project Achievements Include Development of:

- Political Fundraising Software
- Small Business Accounting Software
- Legal Case Management Software
- Check Collection Software
- Website Design & Development for Many Different Business Markets.

Howard Sander's client list includes: Alice Reiter Feld, & Associates, P.A., *Coral Springs, FL*. • David Boyer Esq., *Liberty TX* • Texas Photographic Workshops, *Caldwell TX* • Pepperdine & Associates Inc., *Fairway KS* • Napier Fishing Charters, *Fort Myers, FL*, • Platinum Properties of Miami & The Beaches, *Miami FL*, and many more ...