

## **Post Oak Savannah GCD** 2017 and 2018 Budget Notes

### **Keys to reading this budget spreadsheet:**

The figuring of the balance sheet is found at top right under "Projected 2018 Budget." Total Funds Available 12-31-17 is derived from the bottom of the Recommended 2018 Expenses column, and matches blue color. Reserve Target is ½ the total in red at the bottom of that same column. Projected 2018 Income is derived from the columns at the top, and is shown as 1 cent per 1000 gallons permitted for production and 7 ½ cents per 1000 gallons permitted in Transport Fees. That can be found in column D, and the totals are matching green. Assuming everything goes according to plan with regard to both income and expense, we would end 2018 with a \$466.76 surplus. Please call with any questions.

### **2018 Revenue**

The revenue portion of the budget is broken down into Production fees Transport fees, funds rolled forward from 2017, Reimbursed Expenses (expenses reimbursed to the District such as insurance payments from the wreck of the truck, expenses incurred by the District for processing applications and holding hearings, etc.), Oil & Gas fees, and Interest. All production and transport fees are assessed on permitted amounts, with permitted amounts broken down into 1000 gallon increments to project revenue. Funds rolled forward from 2017 are funds already collected during 2017, but not yet completely expended, and committed to certain Budget items. O & G income includes an estimate of application and production fees to be collected during 2018. This is an estimate due to these permits not presently being issued. Other revenues which are possible, but not projected are application fees on non-exempt wells, or requests for copies of files or documents at our office. Interest income is estimated based on actual 2017 interest earned.

In adopting fees the Board considers the amount of money in the District's accounts, the amount of funds that are encumbered, or committed, through awards of grants or projects not yet completed or paid out (such as monitoring program work, GAM improvements, or conservation program grants), the amount of funding required to support the District's mission, and the amount of funding required by the Board's policies to be kept in reserve, which is outlined in the Board's Policies as one half of the District's most recently adopted budget, which in this example would be the Budget for 2018.

### **2017 and 2018 Expenses**

Budgeted expenses are broken down into the categories listed on the 2017 and 2018 Budget spreadsheet, and the following is a list of items which are included in each of the budget categories. For 2017, we show the adopted amounts, the amounts expended to date as of 8-31-17, and the projected final amounts. Then we also have a column for our recommended final expenses. Yellow highlighted items for 2017 will need to be amended and explanations are included in the notes below.

Advertising: includes any expense or materials necessary to advertising for notice and hearings, etc., as well as other informative efforts not included under Education.

Education: includes any materials, equipment or expense for our several education programs, including efforts in publications, schools, local service groups, public appearances, workshops for local water utilities in the District, and Milam and Burleson Counties Groundwater Summit. Please note in 2017 we added to this program with the addition of a full time staff and additional videos for social media, as well as part of our expense for Rainwater Harvesting classes.

Field and Lab Equipment: includes any tools and equipment used in either field or office work for water quality or water level measurements and evaluations, and not included in Monitoring expense.

General Hydrologist: includes any work performed by hydrologists on behalf of the District not included in work performed as part of the joint planning process of GMA 12 and GMA 8.

GMA 12 Hydrologist: includes any work performed by hydrologists on behalf of the District as part of the joint planning process of GMA 12. In 2017 this amount included \$100,000 paid to the Texas Water Development Board for improvements to the Groundwater Availability Model.

GMA 8 Hydrologist: includes any work performed by hydrologists on behalf of the District as part of the joint planning process of GMA 8.

Auto: includes purchase, fuel, insurance, and maintenance for District vehicles. Please note in 2017 we had to purchase 2 trucks which were not anticipated in the adoption of this 2017 Budget in November 2016.

Dues: includes any dues to professional organizations such as the Texas Alliance of Groundwater Districts, Texas Water Conservation Association, Texas Ground Water Association, etc., as well as any fees for conferences attended by District staff.

Insurance: includes all insurance paid by the District such as property, health, errors and omissions, etc.

Miscellaneous: includes miscellaneous expenses not found in any other category

Postage: includes expenses for postage for mailing normal items and newsletters

Professional fees: includes fees paid by the District for legal, website, auditor, lobbyist, database work, other miscellaneous professional fees

Repairs: includes maintenance and repair to property and building, including pest control, lawn care, and office remodel and/or furnishings for the new building. Please note in 2017 this included all amounts approved by the Board for finishing our offices.

Telephone: includes office phone lines, cell phones, reimbursement to employees for cell phones, and internet service

Travel: includes all meals, hotel, etc. for District staff and Directors, including Director travel expense to meetings, and any food expense for meetings

Utilities: includes expenses for water, propane, and electricity

Office Supplies: includes normal office supplies, office equipment, copier lease, etc. Please note for 2017 we also purchased additional computers, monitors, and office equipment for additional staff, as well as office furniture for the board room and the new staff, which had not been planned for in the adoption of the 2017 Budget.

Payroll Expense: includes actual payroll, payroll taxes, and any contributions to retirement accounts. Please note we did not have a full time education position in mind when we adopted this 2017 Budget last November.

Monitoring Program: includes all expenses associated with work in the identification, completion, and equipping of wells for water level monitoring, and the work of monitoring water levels of those wells, including equipment used for that purpose

Well Assistance Program: includes funds associated with this new program

Rainwater Harvesting Program: includes funds associated with this new program, including part of the expense for educational classes, as well as rainwater harvesting equipment.

Advanced Aquifer Improvements: includes funds associated with this new program for enhancement or recharge of aquifers

Conservation Programs: includes grants to local water utilities in the District used for conservation of groundwater or, plugging of abandoned water wells, and reimbursement to fire departments in the District for materials used to conserve groundwater.